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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 23rd June, 2024

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Tuesday 2nd July, 2024** at 5.30 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 6th June, 2024
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the meeting of Burnhope Parish Council held on Thursday 6th June 2024 in Burnhope Community Centre at 6.00 pm.

Present

Councillor D. Coates (Chair)

Councillors J. Box, L. Clarke, B. Henderson, S. J. McCormick and T. Metcalf.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, C. McCulloch, I. McKeag, G. Smith, and Alderman O. Johnson.

Thanks to Councillor L. Clarke

The Chair and Members of the Council thanked Councillor L. Clarke for her efforts in decorating both the "Pit Wheel" and surrounding area to commemorate the 80th Anniversary of "D. Day".

Police Report

No Report had been provided.

Partnership Report

- Councillor Henderson reported that allotment holders were now working well on their allotments.
- A Fun Day is to be arranged for later in the year.
- An edition of "Burnhope Wheel" is to be published late July 2024.

Community Centre Report

The Chair advised that all groups were running smoothly, and that the new Coordinator had taken up her post.

Minutes

RESOLVED that the Minutes of the following meetings held on 9th May 2024, be approved as a correct record:

- Annual Parish Meeting
- Annual Meeting of Burnhope Parish Council
- Ordinary Monthly meeting of Burnhope Parish Council

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

| Description | Amount |
|-------------------------------------|---------------|
| | £ |
| Data Suppliers - Stationery | 34.38 |
| T. Kernahan – Web Duties | 46.10 |
| Durham County Council – Land Rental | 75.00 |
| P. D. Hughes - Salary | 500.00 |
| HMRC – Clerk Tax | 125.00 |
| Total | 780.48 |

Planning Matters

There were no issues to consider.

Correspondence

The Clerk reported on the following items of correspondence:

- Durham County Council / Wicksteed – re Play area.
- Durham County Council -re Licence Agreement, Holmside Lane Play Area
- Durham County Council – re Purdah and 2024 General Election

Date of next meeting

Due to the General Election to be held on 4th July 2024 it is necessary to rearrange the next monthly meeting of the Parish Council.

Agreed that the next monthly meeting of Burnhope Parish Council be held on **Tuesday 2nd July 2024 in Burnhope Community Centre at 5.30 pm.**

Beacon Event

The Chair reminded Members of the Beacon Event to be held later in the evening to commemorate the 80th anniversary of “D Day”.